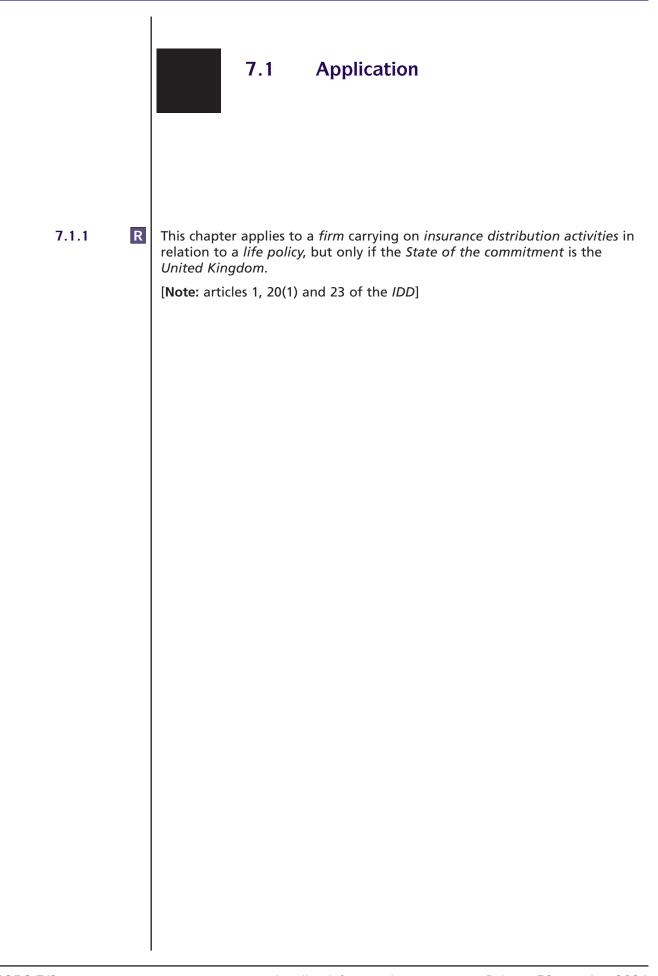
**Conduct of Business Sourcebook** 

## Chapter 7

## Insurance distribution

## **COBS 7** : Insurance distribution



		7.3 Additional insurance distribution obligations
		Demands and needs
7.3.1	R	(1) Prior to the conclusion of a <i>life policy</i> , a <i>firm</i> must specify, on the basis of the information obtained from the <i>client</i> , the demands and needs of that <i>client</i> .
		(2) The details must be modulated according to the complexity of the <i>life policy</i> proposed and the type of <i>client</i> .
		(3) A statement of the demands and needs must be communicated to the client prior to the conclusion of a <i>life policy</i> .
		(4) This rule and ■ COBS 7.3.4R do not apply when a firm makes a personal recommendation in relation to a life policy.
		[Note: first paragraph of article 20(1) and article 20(2) of the IDD]
7.3.2	G	Firms are reminded that they are obliged to take reasonable steps to ensure that a <i>personal recommendation</i> is suitable for, and consistent with the insurance demands and needs of, the <i>client</i> and that, whenever a <i>personal recommendation</i> relates to a <i>life policy</i> , a <i>suitability report</i> is required (see COBS 9 or 9A).
7.3.3	G	A <i>firm</i> may obtain information from the <i>client</i> in a number of ways including, for example, by asking the <i>client</i> questions in person or by way of a questionnaire prior to any <i>life policy</i> being proposed.
7.3.4	R	When proposing a <i>life policy</i> a <i>firm</i> must ensure it is consistent with the client's insurance demands and needs.
		[Note: recital 44 to, and second paragraph of article 20(1) of, the IDD]
7.3.5	R	The sale of a <i>life policy</i> must always be accompanied by a demands and needs test on the basis of information obtained from the <i>client</i> .
		[Note: recital 44 to, and article 20(1) of, the <i>IDD</i> ]
7.3.6	R	<ul> <li>Distribution of connected contracts through exempt persons</li> <li>(1) Where an <i>insurance distributor</i> is distributing through a <i>person</i> relying on the connected contracts exemption in article 72B of the</li> </ul>

*Regulated Activities Order*, the *insurance distributor* must ensure that the requirements in (2) are met.

- (2) The requirements referred to in (1) are:
  - (a) SYSC 19F.2 (Remuneration and insurance incentives)
  - (b) COBS 4 (Communicating with clients, including fair financial promotions);
  - (c) COBS 2.1.1R (client's best interests);
  - (d) COBS 6.1ZA.7AR(1)(a) and (c) (Status disclosure general information: insurance distribution);
  - (e) COBS 7.3.1R to COBS 7.3.5R (Additional insurance distribution obligations: demands and needs); and
  - (f) COBS 6.1ZA.16AR to 6.1ZA.16DR (cross-selling).

[Note: article 1(4) of the *IDD*]

7.3.7

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To comply with the relevant chapter of SYSC or Principle 3, an insurance distributor will need to have appropriate arrangements in place to ensure compliance with COBS 7.3.6R.

		7.4 Insurance distribution: Means of communication to clients
7.4.1	R	This section applies to all information required to be provided to a <i>client</i> in COBS 7.3 and where it is stated to apply in other sections or chapters.
7.4.2	R	<ul> <li>Means of communication to customers: Non-telephone sales <ol> <li>A firm must communicate information to a <i>client</i> using any of the following: <ol> <li>paper; or</li> <li>a durable medium other than paper; or</li> <li>a website (where it does not constitute a durable medium) where the website conditions are satisfied.</li> </ol> </li> <li>(2) The firm must communicate the information in (1): <ol> <li>in a clear and accurate manner, comprehensible to the <i>client</i>;</li> <li>in an official language of the <i>State of the commitment</i> or in any other language agreed by the parties; and</li> <li>free of charge.</li> </ol> </li> </ol></li></ul>
7.4.3	R	Where the information is communicated using a <i>durable medium</i> other than paper or by means of a website, the <i>firm</i> must, upon request and free of charge, also send the <i>customer</i> a paper copy. [Note: article 23(3) of the <i>IDD</i> ] Means of communications to clients: Telephone sales
7.4.4	R	<ul> <li>In the case of telephone selling:</li> <li>(1) the information must be given in accordance with the distance marketing disclosure <i>rules</i> (see COBS 5); and</li> <li>(2) if prior to the conclusion of the contract the information is provided: <ul> <li>(a) orally; or</li> <li>(b) on a <i>durable medium</i> other than paper,</li> </ul> </li> </ul>

the *firm* must also provide the information to the *client* in accordance with COBS 7.4.2R and COBS 7.4.3R immediately after the conclusion of the *life policy*.

[Note: article 23(7) of the IDD]