Banking: Conduct of Business sourcebook

Chapter 7

Information about current account services

Publication of information in a specified format

Part 1Information about how to open a current account

Table 1: account opening information published under BCOBS 7.3.1R and BCOBS 7.3.3R(1) and (3)

To open [this account **OR** any of our accounts], a new customer will need to provide us with the [following documents and information **OR** the documents and information set out [*link to webpage on which the list is published*]]. We may request additional information or documents in individual cases.

OR

We do not publish a list of the documents and information which all new customers will need to give us in order to open [this **OR** an] account.

You can open [this OR an] account:

 without visiting a branch 	[🛛 /yes OR X/no OR in some cases]
 where a visit to a branch is required, without an appointment 	[🛛 /yes OR X/no OR in some cases]
•by sending us documents and information elec- tronically	[II /yes OR X/no OR in some cases]
•by post	[🛛 /yes OR X/no OR in some cases]

Part 2Information about current account services

■ BCOBS 7 requires *firms* to publish the following tables in the following order, on one webpage, and preceded by the statement "The Financial Conduct Authority requires us to publish the following information about our [personal/business] current accounts:".

Table 2: availability of help and support in relation to certain services published under BCOBS 7.5.2R

	How and when y	ou can contact us to ask about the	e following things	5:
	24 hour help?	Telephone	Internet banking	Mobile banking
contact details				
checking the balance and ac- cessing a trans- action history	[⊠ /yes OR X/ no]			
sending money within the UK, including set- ting up a standing order				
sending money outside the UK				
paying in a cheque	[⊠ /yes OR X/ no]			
cancelling a cheque	[🛛 /yes OR X/ no]			

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	How and when you can contact us to ask about the following things:
cash with- drawal in a for- eign currency outside the UK	[II /yes OR X/ no]
a lack of funds: including un- arranged over- drafts, pay- ments we al- low despite lack of funds and payments we refuse due to lack of funds	[⊠ /yes OR X/ no]
a direct debit, or allowing someone to collect one or more payments from your ac- count using your debit card number	[⊠ /yes OR X/ no]
third party ac- cess to an ac- count, for ex- ample under a power of attorney	[⊠ /yes OR X/ no]
problems using internet bank- ing or mobile banking	[⊠ /yes OR X/ no]
reporting a sus- pected fraudulent in- cident or transaction	[⊠ /yes OR X/ no]
progress fol- lowing an ac- count suspen- sion or card cancellation, e.g. following a fraud incident	[⊠ /yes OR X/ no]
account open- ing: including eligibility for an arranged overdraft, what is re- quired to open an account and an indication	[⊠ /yes OR X/ no]

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How and when you can contact us to ask about the following things:

of what arranged overdraft may be available

Note: this is a list of common queries. It does not represent the full list of queries you can raise in relation to your account [or queries you can raise in one of our branches].

Table 3: availability of certain services published under BCOBS 7.5.1R

How and when you can	use your bank accou	nt to do the following	things:
	Telephone banking	Internet banking	Mobile banking
checking the balance			
accessing a trans- action history			
sending money within the UK			
setting up a standing order			
sending money outside the UK			
paying in a cheque			
cancelling a cheque			
Note : this is a list of common actions. tion to your account [or actions you c			you can take in rela-

Table 4: information about operational and security incidents published under BCOBS 7.6.1R

Information about operational and security incidents

We are obliged to notify the Financial Conduct Authority if we become aware of a major operational or security incident which prevents our customers from using our payment services.

> In the 3 months between [e.g. 1 April 2018 and 30 June 2018]

In the 12 months between [e.g. 1 April 2018 and 31 March 2019]

Total number of incidents reported Incidents affecting telephone banking

Incidents affecting mobile

banking

Incidents affecting internet banking

Table 5: complaints data published under BCOBS 7.6.3R

Complaints data

Financial Conduct Authority rules require us to provide them with a report of our complaints data every six months. In certain circumstances, we are also required to publish a summary of our complaints data.

The most recent summary is available [*indicate where e.g. website address*]. **OR** We are not required to publish a summary of our complaints data for the most recent six month period.

Complaints data

The Financial Ombudsman Service publishes its complaints data every six months. You can see their complaints data about us at http://www.ombudsman-complaints-data.org.uk/.

OR

The Financial Ombudsman Service publishes its complaints data every six months. Its most recent publication does not contain any data relating to us.

Table 6: account opening information published under BCOBS 7.3.3(4)R

Opening a current account with us

Go to [insert link(s) to the information published under BCOBS 7.3.1R and BCOBS 7.3.3R(3)] to find out how you can open an account, and what information and documents you need to give us to open an account.

OR

We do not publish information about how you can open an account or what information and documents you need to give us to open an account.

Table 7: account opening information published under BCOBS 7.3.5R

How quickly do we open [personal/business] current accounts?

We give customers an account number and enable them to start paying into the account:

•the same day, for [x]% of customers;

•on average, in [x] days; and

•within [x] days for 99% of customers.

(for firms that publish a list under BCOBS 7.3.1R) These figures are based on the time taken from our receiving all the information and documents we ask for at [insert link(s) to the information published under BCOBS 7.3.1R], in a case where we don't need any further information or documents to open the account.

OR

(for firms that do not publish a list under BCOBS 7.3.1R) These figures are based on the time taken from when we first receive an application to open the account.

How quickly do we give customers a debit card?

Once an account is open, we give customers a debit card:

•the same day, for [x]% of customers;

•on average, in [x] days; and

•within [x] days for 99% of customers.

How quickly do customers get internet banking?

Once an account is open, customers have internet banking:

•the same day, for [x]% of customers;

•on average, in [x] days; and

•within [x] days for 99% of customers.

How quickly is an overdraft available?

Once an account is open, the overdraft is available:

•the same day, for [x]% of customers;

•on average, in [x] days; and

•within [x] days for 99% of customers.

Table 8: time taken to replace a lost, stolen or stopped debit card published under BCOBS 7.4.1R

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Replacing a debit card

How quickly do we replace debit cards which have been lost, stolen or stopped?

We replace debit cards:

•the same day, for [x]% of customers;

•on average, in [x] days; and

•within [x] days for 99% of customers.

 Table 9: pricing information about personal current account overdrafts

What is the interest rate being charged on our products?

Product	[Range of] annual inter- est rate[s] payable for arranged overdrafts on [30 September 2020]	[Range of] annual inter- est rate[s] payable for unarranged overdrafts on [30 September 2020]	Refused payment fee on [30 September 2020]
[name of product]	xx.x%-xx.x%	xx.x%-xx.x%	£x
[name of product]	xx.x%	xx.x%	£x

How do our overdrafts compare?

A good way to compare the cost of our overdraft with other overdrafts or other ways of borrowing is to look at the APR. The APR shows the cost of borrowing over a year.

Information about overdraft pricing in the 3 months between [eg 1 July 2020 and 30 September 2020]

Product	[Range of] Advertised APR[s] during the quarter
[name of product]	x%
[name of product]	xx.x%- xx.x%