

| SUP 16<br>Annex<br>21R  | <b>REPORTING FIELDS</b>  |   |  |                             |                                |              |  |                |  |  |                |  |                                |  |  |   |                |  |
|---|--|---|--|-----------------------------|--------------------------------|--------------|--|----------------|--|--|----------------|--|--------------------------------|--|--|---|----------------|--|
|   | R  | This is the annex referred to in SUP 16.11.7R.  |  |                             |                                |              |  |                |  |  |                |  |                                |  |  |   |                |  |
|   | <b>1</b>   | <b>GENERAL REPORTING FIELDS</b>   |  |                             |                                |              |  |                |  |  |                |  |                                |  |  |   |                |  |
|   | The following data reporting fields must be completed, where applicable, for all reportable transactions and submitted in a prescribed format. Shaded boxes represent non-compulsory data items. |   |  |                             |                                |              |  |                |  |  |                |  |                                |  |  |   |                |  |
|   |  | <table border="1"> <thead> <tr> <th><b>Data reporting field</b></th> <th><b>Code (where applicable)</b></th> <th><b>Notes</b></th> </tr> </thead> <tbody> <tr> <td>FSA reference number of product provider</td> <td>6 digit number</td> <td>This field must contain the FSA reference number of the <i>firm</i> providing the data report.</td> </tr> <tr> <td>FSA reference number of <i>firm</i> which sold the product</td> <td>6 digit number</td> <td>This field must contain the FSA reference number of the <i>firm</i> which sold the product.<br/><br/>For <i>firm's</i> own direct sales, enter <i>firm's</i> own FSA reference number.<br/><br/>For sales via an intermediary enter the intermediary's reference number.</td> </tr> <tr> <td><b>Advice at point of sale</b></td> <td><b>Y = advised</b><br/><br/><b>N = non-advised</b></td> <td><b>This information will not have to be reported until July 2006.</b><br/><br/><b><i>Firms</i> will however be able to report his information before then if appropriate by using the appropriate code to indicate whether the sale was advised or non-advised.</b><br/><br/><b>For reporting purposes non- advised includes execution only and direct offer transactions.</b></td> </tr> <tr> <td>FSA reference number of the intermediary's <i>principal</i> or <i>network</i></td> <td>6 digit number</td> <td>This field only applies if the sale has been made by an intermediary who has a <i>principal</i> or is part of a <i>network</i>.</td> </tr> </tbody> </table> |  | <b>Data reporting field</b> | <b>Code (where applicable)</b> | <b>Notes</b> | FSA reference number of product provider | 6 digit number | This field must contain the FSA reference number of the <i>firm</i> providing the data report. | FSA reference number of <i>firm</i> which sold the product | 6 digit number | This field must contain the FSA reference number of the <i>firm</i> which sold the product.<br><br>For <i>firm's</i> own direct sales, enter <i>firm's</i> own FSA reference number.<br><br>For sales via an intermediary enter the intermediary's reference number. | <b>Advice at point of sale</b> | <b>Y = advised</b><br><br><b>N = non-advised</b> | <b>This information will not have to be reported until July 2006.</b><br><br><b><i>Firms</i> will however be able to report his information before then if appropriate by using the appropriate code to indicate whether the sale was advised or non-advised.</b><br><br><b>For reporting purposes non- advised includes execution only and direct offer transactions.</b> | FSA reference number of the intermediary's <i>principal</i> or <i>network</i> | 6 digit number | This field only applies if the sale has been made by an intermediary who has a <i>principal</i> or is part of a <i>network</i> . |
| <b>Data reporting field</b>   | <b>Code (where applicable)</b>   | <b>Notes</b>  |  |                             |                                |              |  |                |  |  |                |  |                                |  |  |   |                |  |
| FSA reference number of product provider                                      | 6 digit number   | This field must contain the FSA reference number of the <i>firm</i> providing the data report.  |  |                             |                                |              |  |                |  |  |                |  |                                |  |  |   |                |  |
| FSA reference number of <i>firm</i> which sold the product                    | 6 digit number   | This field must contain the FSA reference number of the <i>firm</i> which sold the product.<br><br>For <i>firm's</i> own direct sales, enter <i>firm's</i> own FSA reference number.<br><br>For sales via an intermediary enter the intermediary's reference number.  |  |                             |                                |              |  |                |  |  |                |  |                                |  |  |   |                |  |
| <b>Advice at point of sale</b>  | <b>Y = advised</b><br><br><b>N = non-advised</b>   | <b>This information will not have to be reported until July 2006.</b><br><br><b><i>Firms</i> will however be able to report his information before then if appropriate by using the appropriate code to indicate whether the sale was advised or non-advised.</b><br><br><b>For reporting purposes non- advised includes execution only and direct offer transactions.</b>  |  |                             |                                |              |  |                |  |  |                |  |                                |  |  |   |                |  |
| FSA reference number of the intermediary's <i>principal</i> or <i>network</i> | 6 digit number   | This field only applies if the sale has been made by an intermediary who has a <i>principal</i> or is part of a <i>network</i> .  |  |                             |                                |              |  |                |  |  |                |  |                                |  |  |   |                |  |

|  | <b>2</b>  | <b>SPECIFIC REPORTING FIELDS</b>   |                             |   |              |              |         |  |                                  |                           |   |  |                           |   |   |           |  |               |            |   |
|--|---|--|-----------------------------|---|--------------|--------------|---------|--|----------------------------------|---------------------------|---|--|---------------------------|---|---|-----------|--|---------------|------------|---|
|  | <b>(a)</b>  | <b>Retail investments</b>  |                             |   |              |              |         |  |                                  |                           |   |  |                           |   |   |           |  |               |            |   |
|  | <b>The following data reporting fields must be completed, where applicable, for all <i>retail investment</i> transactions, including <i>structured capital-at-risk products</i>:</b>  |  |                             |   |              |              |         |  |                                  |                           |   |  |                           |   |   |           |  |               |            |   |
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| <b>Data reporting field</b>                    | <b>Illustrative code (where applicable)</b>   | <b>Notes</b>   |                             |   |              |              |         |  |                                  |                           |   |  |                           |   |   |           |  |               |            |   |
| Product type                                   | Numeric   | Enter relevant product code. If none of the existing codes apply report sale as 'O' for other. |                             |   |              |              |         |  |                                  |                           |   |  |                           |   |   |           |  |               |            |   |
| Post code of customer                          | e.g. XY45 6XX   | Applies to first named customer only.  |                             |   |              |              |         |  |                                  |                           |   |  |                           |   |   |           |  |               |            |   |
| Method of <i>premium</i> /contribution payment | S = single<br>R = regular   | Use code to indicate method of payment.  |                             |   |              |              |         |  |                                  |                           |   |  |                           |   |   |           |  |               |            |   |
| Total <i>premium</i> /contribution amount      | Numeric £   | Enter annualised amount rounded to nearest £   |                             |   |              |              |         |  |                                  |                           |   |  |                           |   |   |           |  |               |            |   |
| Date of birth                                  | DD/MM/YYYY  | Applies to first named customer at time of sale<br>i.e. age obtained at proposal stage.        |                             |   |              |              |         |  |                                  |                           |   |  |                           |   |   |           |  |               |            |   |
|  | <b>(b)</b>  | <b>Pure protection contracts</b>   |                             |   |              |              |         |  |                                  |                           |   |  |                           |   |   |           |  |               |            |   |
|  | <b>The following data reporting fields must be completed, where applicable:</b>   |  |                             |   |              |              |         |  |                                  |                           |   |  |                           |   |   |           |  |               |            |   |
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| <b>Data reporting field</b>                    | <b>Illustrative code (where applicable)</b>   | <b>Notes</b>   |                             |   |              |              |         |  |                                  |                           |   |  |                           |   |   |           |  |               |            |   |
| Policy type                                    | Numeric   | Enter relevant product code. If none of the existing codes apply report sale as 'O' for other  |                             |   |              |              |         |  |                                  |                           |   |  |                           |   |   |           |  |               |            |   |
| Method of <i>premium</i> payment               | S = single<br>R = regular   | Use code to indicate method of payment.  |                             |   |              |              |         |  |                                  |                           |   |  |                           |   |   |           |  |               |            |   |
| Total <i>premium</i> amount                    | Numeric   | Enter annualised amount rounded to nearest £.  |                             |   |              |              |         |  |                                  |                           |   |  |                           |   |   |           |  |               |            |   |

|                                     | (c)   | <b>Mortgages</b>   |                             |   |              |                              |            |  |                    |  |   |                          |  |  |                                     |               |  |
|-------------------------------------|---|--|-----------------------------|---|--------------|------------------------------|------------|--|--------------------|--|---|--------------------------|--|--|-------------------------------------|---------------|--|
|                                     | <b>The following data reporting fields must be completed, where applicable for all regulated mortgage transactions (with the exception of further advances):</b>  |  |                             |   |              |                              |            |  |                    |  |   |                          |  |  |                                     |               |  |
|                                     | <b>Note :</b> In the case of mixed interest rate options/combo mortgages, sales data should only be provided for the rate applying to the largest portion of the overall mortgage balance.  |  |                             |   |              |                              |            |  |                    |  |   |                          |  |  |                                     |               |  |
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| <b>Data reporting field</b>         | <b>Illustrative code (where applicable)</b>   | <b>Notes</b>   |                             |   |              |                              |            |  |                    |  |   |                          |  |  |                                     |               |  |
| Date mortgage account opened        | DD/MM/YYYY  | Date of mortgage completion or draw-down of the funds.   |                             |   |              |                              |            |  |                    |  |   |                          |  |  |                                     |               |  |
| Interest rate type                  | F = fixed rate<br>C= capped rate<br>D = discount<br>T = tracker<br>V = standard variable rate<br>O = other  | Enter the relevant code<br>If none of the existing codes apply enter sale as 'O' to denote 'other'.<br>Only 1 code can be entered  |                             |   |              |                              |            |  |                    |  |   |                          |  |  |                                     |               |  |
| Mortgage characteristics            | CB = cashback<br><br>FF = flexible features (allowing overpayments and underpayments)<br><br>OS = offset positive and or negative balances.<br><br>L = the loan is a <i>lifetime mortgage</i><br><br>SAM = the loan is a <i>shared appreciation mortgage</i>  | Use code to indicate additional mortgage characteristics if applicable.<br>Cashback should only be reported where it is linked to a variable interest rate and where the cashback is not being provided as an incentive to pay legal costs and valuation fees.<br><br>Where more than 1 code applies, report all |                             |   |              |                              |            |  |                    |  |   |                          |  |  |                                     |               |  |
| Post code of the Mortgaged property | e.g. XY45 6XX   |  |                             |   |              |                              |            |  |                    |  |   |                          |  |  |                                     |               |  |

|                                 |   |  |
|---------------------------------|---|--|
| Type of borrower                | <p>F = first time Buyers</p> <p>M = home movers (2<sup>nd</sup> or subsequent buyers)</p> <p>R = remortgagors</p> <p>C = council/ registered social landlord tenant exercising their right to buy</p> <p>O = other</p> <p>N = not known</p> | <p>Use code to indicate type of borrower.</p> <p>Only 1 code should be entered</p>   |
| Method of repayment             | <p>C = capital and Interest</p> <p>E = interest only/ Endowment</p> <p>I = interest only/ ISA</p> <p>P = interest only/ Pension</p> <p>U = interest only/ Unknown</p> <p>M = mix of capital and interest only</p> <p>N = not known</p>      | <p>Use code to indicate method of mortgage repayment</p> <p>Only 1 code should be entered</p>  |
| Term of mortgage                | Numeric   | <p>Number in whole years.</p> <p>(Optional for <i>Lifetime</i> and <i>Shared appreciation mortgages</i>)</p>   |
| Size of loan                    | Numeric £   | Report the original interest bearing balance at completion of the mortgage.  |
| Value of the mortgaged property | Numeric £   | <p>The value reported should be based on:</p> <ul style="list-style-type: none"> <li>the surveyors valuation (or from a valuation index) or</li> </ul> |

|                                    |  |   |
|------------------------------------|--|---|
|                                    |  | <ul style="list-style-type: none"> <li>from the customers estimated value as captured on the application form.</li> </ul> <p>In the case of staged construction or self build schemes, value means 'expected final value of property at the time lending decision is made'.</p> |
| Income Basis                       | <p>S = single income</p> <p>J = joint income</p>   | <p>Use code to indicate whether the income assessment has been made on a single or joint basis</p> <p>(Optional for <i>Lifetime</i> and <i>Shared appreciation mortgages</i>)</p>   |
| Age of main borrower               | DD/MM/YYYY   | Report age of main borrower only.   |
| Remortgage transactions only       | <p>N = no extra money raised</p> <p>H = extra money raised for home improvements</p> <p>D = extra money raised for debt consolidation</p> <p>M- extra money raised for home improvements and debt consolidation</p> <p>O = other</p> | <p>Use code to indicate the purpose of the remortgage.</p> <p>Only 1 code can be entered</p>  |
| Employment status of main borrower | <p><b>F = full time employee</b></p> <p><b>S = self employed</b></p> <p><b>R = retired</b></p> <p><b>O = other</b></p>   | <p>Applies to main borrower only.</p> <p>Only 1 code can be entered</p>   |
| Total gross income                 | Numeric £  | <p>The total income of all borrowers whose income was used in the credit assessment (see guidance notes for further explanation)</p> <p>(Optional for <i>Lifetime</i> and <i>Shared appreciation mortgages</i>)</p>   |
| Income verification                | <p>Y = income evidenced</p> <p>N = income not evidenced</p>  | <p>Applies to loans based on one or more persons' incomes (see guidance notes relating to 'loans where income is not evidenced)</p> <p>(Optional for <i>Lifetime</i> and <i>Shared</i></p>  |

|  |  |                               |   |   |
|--|--|-------------------------------|---|---|
|  |  |                               |   | <i>appreciation mortgages</i>   |
|  |  | County court judgments (CCJs) | Numeric £   | Applies where borrower/s has one or more CCJs within the <b>last 3 years</b> - either satisfied or unsatisfied - with a total value greater than £500.  |
|  |  | Value                         |   |   |
|  |  | Impaired credit history       | A = arrears   | Use code/s to indicate applicable credit history<br><br>A = applies to secured loans and unsecured loans where the borrower/s has arrears on a previous (or current) mortgage or other secured loan within the <b>last 2 years</b> where the cumulative amount overdue at any point reached three or more monthly payments or |
|  |  |                               | V = IVA   | V = applies where the borrower/s have been subject to an individual voluntary arrangement (IVA) at any time within the <b>last 3 years</b>  |
|  |  |                               | Bankruptcy  | B = applies where the borrower/s have been subject to a bankruptcy order at any time within the <b>last 3 years</b>   |
|  |  | <b>d)</b>                     | <b>Other home finance transactions</b>  |   |
|  |  | <b>i)</b>                     | <b>Home Reversion Plans</b>   |   |
|  |  |                               | <b>The following data reporting fields must be completed, where applicable:</b> |   |

| <b>Data reporting field</b>           | <b>Illustrative Code (where applicable)</b>   | <b>Notes</b>  |
|---------------------------------------|---|---|
| Date reversion plan commenced         | DD/MM/YYYY  |   |
| Reversion Characteristics             | F = Full Reversion<br>FI = Full reversion linked to an investment with a view to providing income<br>P = Partial reversion<br>PI = Partial reversion linked to an investment with a view to providing income<br>O = Other | Only 1 code can be entered  |
| Property postcode                     | e.g. XY45 6XX   |   |
| Reversion Sum                         | Numeric £   | Amount of reversion lump sum or sum used to provide income  |
| Full market value of property         | Numeric £   | The actual market value of the property or portion of property that is intended for reversion           |
| Discounted value of reverted property | Numeric £   | The actual discounted value of the property or portion of property on which the reversion plan is based |
| Date of birth of main XXX             | DD/MM/YYYY  | Report the age of the main plan holder only   |
| Purpose of reversion                  | H = Extra money for home improvements<br>D = Extra money for debt consolidation<br>M = Extra money for home improvements and debt consolidation<br>O = Other  | Only 1 code can be entered  |

ii)

**Home Purchase Plans**

**The following data reporting fields must be completed, where applicable:**

| Data reporting field         | Illustrative Code (where applicable)   | Notes   |
|------------------------------|--|---|
| Date HPP account opened      | DD/MM/YYYY   |   |
| Type of rental rate          | V = Variable<br>F = Fixed<br>O = Other   | Only 1 code can be entered  |
| HPP Characteristics          | I = Ijara<br>D = Diminishing Musharaka<br>O = Other  |   |
| Type of home buyer           | F = First time buyer<br>H = Home mover<br>R = Re-finance<br>C = Council/Registered social landlord exercising their right to buy<br>O = Other<br>N = Not known | Only 1 code can be entered  |
| Term of HPP                  | Numeric  | Number in whole years   |
| Amount granted to home buyer | Numeric £  | The sum of money advanced to the consumer in respect of their house purchase  |
| Value of property            | Numeric £  | The value should be based on: <ul style="list-style-type: none"> <li>• The surveyors valuation (or from a valuation index)</li> <li>• From the customers estimated</li> </ul> |



|  |   |  |
|--|---|--|
|  |   | value as captured on the application form  |
| Income basis                               | S = Single income<br>J = Joint income                                   | Use code to indicate whether the income assessment has been made on a single or joint basis.   |
| Date of birth of main home buyer           | DD/MM/YYYY  | Report the age of the main home buyer only   |
| Main home buyer employment status          | F = Full time employed<br>S = Self employed<br>R = Retired<br>O = Other | Applies to main home buyer only<br>Only 1 code can be entered  |
| Total gross income                         | Numeric £   | The total gross income of all home buyers whose income was used in the credit assessment (see guidance notes for further explanation)  |
| Income verification                        | Y = Income evidenced<br>N = Income not evidenced                        | Applies to plans based on one or more persons' incomes (see guidance notes relating to where income is not evidenced)  |
| County court judgements (CCJs) Value       | Numeric £   | Applies where home buyer/s has had one or more CCJs within the last 3 years – either satisfied or unsatisfied – with a total value greater than £500   |
| Impaired credit history of main home buyer | A = Arrears<br>V = IVA<br>B = Bankruptcy                                | Use codes to indicate applicable credit history<br>A = applies to previous home finance transactions where the home buyer/s has had arrears within the last 2 years where the cumulative amount overdue at any point reached three or more monthly payments or<br>V = applies where the home buyer/s have been subject to an individual voluntary arrangement at anytime within the last 3 years<br>B = applies where the home buyer/s have been subject to a bankruptcy order |

|  |  |          |  |  |   |
|--|--|----------|--|--|---|
|  |  |          |  | at any time within the last 3 years  |   |
|  |  | <b>3</b> | <b>OPTIONAL REPORTING FIELDS</b>   |  |   |
|  |  | 1.       | The following data items are not currently mandatory reporting fields. <i>Firms</i> are not obliged to report these items within the data report if the data is not readily available.                                       |  |   |
|  |  |          | <b>Data reporting field</b>  | <b>Code (where applicable)</b>   | <b>Notes</b>  |
|  |  |          | Initial gross charging rate of interest  | numeric  | The amount of interest reported should be the initial gross nominal rate charged on the loan and should take into account any discount being provided. Where the advance is split, the interest rate applying to the largest part of the advance should be entered. |
|  |  |          | Date incentivised rate ends  | DD/MM/YYYY   | Only applies to fixed, capped or discounted rates where the customer is paying an incentivised rate for a set period.   |
|  |  |          | Date <i>early repayment charge</i> ends  | DD/MM/YYYY   | If applicable, report date early repayment charge ends.   |
|  |  | 2.       | The following data items are not required for regulatory purposes and should only be reported by <i>mortgage lenders</i> who currently support the RMS (Regulated Mortgage Survey) and other <i>home finance providers</i> . |  |   |
|  |  |          | <b>Data reporting field</b>  | <b>Code (where applicable)</b>   | <b>Notes</b>  |
|  |  |          | Purchase price of property (Purchases only)  | £ numeric  | Purchase price as stated on application form.   |
|  |  |          | Type of dwelling   | B= bungalow<br>D= detached house<br>S = semi – detached house<br>T = terraced house<br>F = flat or maisonette in | Use code to indicate property type<br>Only 1 code can apply   |

|  |   |   |
|--|---|---|
|  | converted house<br>P= purpose built flat or maisonette<br>O = other |   |
| Number of habitable rooms  | numeric   | Include kitchen but not bathroom/toilet   |
| Number of bedrooms   | numeric   |   |
| Does the property have a garage  | Y=Yes<br>N=No   | The garage should be a permanent structure but does not have to stand on the main site of the property.   |
| Is the dwelling new?   | Y=Yes<br>N=No   | New refers to the period in which the main structure of the dwelling was completed and also means where a dwelling is being occupied for the first time. Does not therefore include new conversions of older dwellings.   |
| Is mortgage payment protection insurance (PPI) being taken out with the mortgage?          | Y=Yes<br>N=No   | PPI can be any of the following:<br>- full accident, sickness and unemployment insurance; or<br>- accident and sickness only; or<br>- unemployment only.<br>Report 'Yes' even where the policy was sold or provided free and irrespective of whether the premiums are collected by the lender or the insurer.     |
| Is payment protection insurance (PPI) being taken out with the <i>home purchase plan</i> ? | Y=Yes<br>N=No   | PPI can be any of the following:<br>- full accident, sickness and unemployment insurance; or<br>- accident and sickness only; or<br>- unemployment only.<br><br>Report 'Yes' even where the policy was sold or provided free and irrespective of whether the premiums are collected by the lender or the insurer. |