Chapter 8

Sponsors: Premium listing



8.1 **Application**

Sponsors and applicants

- 8.1.1 A sponsor must comply with:
 - (1) LR 8.3 (Role of a sponsor: general);
 - (2) LR 8.4 (Role of a sponsor: transactions);
 - (3) LR 8.6 (Criteria for approval as a sponsor); and
 - (4) LR 8.7 (Supervision of sponsors).
- 8.1.1A R A person applying for approval as a sponsor must comply with ■ LR 8.6 (Criteria for approval as a sponsor).

Listed companies and applicants

8.1.2 A company with, or applying for, a premium listing must comply with ■ LR 8.2 (When a sponsor must be appointed or its guidance obtained) and ■LR 8.5 (Responsibilities of listed companies).



8.2 When a sponsor must be appointed or its guidance obtained

When a sponsor must be appointed

8.2.1 R

A company with, or applying for, a premium listing of its securities must appoint a sponsor on each occasion that it:

- (1) is required to submit any of the following documents to the FCA in connection with an application for admission of securities to premium listing:
 - (a) a prospectus or supplementary prospectus; or
 - (b) [deleted]
 - (c) a summary document as required by article 1(5)(j) of the *Prospectus Regulation*; or
 - (d) listing particulars referred to in LR 15.3.3 R, LR 21.3.3R or LR 21.7.4R or supplementary listing particulars; or
- (1A) is required to publish a document under article 1(4)(f) or (g) or (5)(e) or (f) of the *Prospectus Regulation*; or
 - (2) is required to submit to the FCA a class 1 circular for approval; or
 - (3) is required to submit to the FCA a circular that proposes a reconstruction or a refinancing which is required by ■LR 9.5.12 R to include a working capital statement; or
 - (4) is required to submit to the FCAa circular for the proposed purchase of own shares: which is required by ■LR 13.7.1R (2) to include a working capital statement; or

[Note: This does not include a *circular* issued by a *closed-ended investment company*.]

- (5) is required to do so by the FCA because it appears to the FCA that there is, or there may be, a breach of the listing rules, the disclosure requirements or the transparency rules by the listed company; or
- (6) is required by ■LR 11.1.10R (2)(b) to provide a *listed company* with a confirmation that the terms of the proposed *related party transaction* are fair and reasonable; or
- (7) is required to submit to the FCA a related party circular which is required by LR 13.6.1R (5) to include a statement by the board that the transaction or arrangement is fair and reasonable; or

- (8) is required by LR 8.4.3R (4) to submit to the FCA a letter from a sponsor in relation to the applicant's eligibility; or
- (9) is required to make an announcement or request a suspension in connection with a reverse takeover under ■ LR 5.6.6 R; or
- (10) provides to the FCA a disclosure regime confirmation in connection with a reverse takeover under ■ LR 5.6.12 G (1); or
- (11) makes a disclosure announcement in connection with a reverse takeover under ■ LR 5.6.15 G that contains a declaration described in ■ LR 5.6.15 G (3) or ■ LR 5.6.15 G (4); or
- (12) submits to the FCA a letter in relation to the issuer's eligibility in connection with a reverse takeover under ■LR 5.6.23 G (2); or
- (13) provides confirmation to the FCA of its severe financial difficulty for the purposes of ■ LR 10.8.3G (2); or
- (14) is required to provide an assessment of the appropriateness of an investment exchange or multilateral trading facility under ■ LR 13.5.27B R; or
- (15) is required to provide a written opinion to the FCA under ■ LR 11 Annex 1 (8) (Joint investment arrangements).

8.2.1A

A company must appoint a sponsor where it applies to transfer its category of *listing* from:

- (1) a standard listing (shares) to a premium listing (commercial company);
- (2) a standard listing (shares) to a premium listing (closed-ended investment fund); or
- (3) a premium listing (closed-ended investment fund) to a premium listing (commercial company); or
- (4) a premium listing (commercial company) to a premium listing (closedended investment fund); or
 - a standard listing (shares) to a premium listing (sovereign controlled commercial company); or
 - a standard listing (certificates representing certain securities) to a premium listing (sovereign controlled commercial company); or
 - a premium listing (commercial company) to a premium listing (sovereign controlled commercial company); or
 - a premium listing (sovereign controlled commercial company) to a premium listing (commercial company); or
 - a premium listing (closed-ended investment fund) to a premium listing (sovereign controlled commercial company); or

- a premium listing (sovereign controlled commercial company) to a premium listing (closed-ended investment fund); or
- (11) a standard listing (open-ended investment company) to a premium listing (commercial company); or
- (12) a standard listing (open-ended investment company) to a premium listing (sovereign controlled commercial company).

Other transactions where a company with a premium listing must obtain a sponsor's guidance

- 8.2.2 If a company with a premium listing is proposing to enter into a transaction which due to its size or nature could amount to a class 1 transaction or a reverse takeover it must obtain the guidance of a sponsor to assess the application of the listing rules, the disclosure requirements and the transparency rules.
- 8.2.3 If a company with a *premium listing* is proposing to enter into a transaction which is, or may be, a *related party transaction* it must obtain the guidance of a *sponsor* in order to assess the application of the *listing rules*, the *disclosure requirements* and the *transparency rules*.



8.3 Role of a sponsor: general

Responsibilities of a sponsor

8.3.1 A sponsor must in relation to a sponsor service:

- (1) referred to in LR 8.2.1R (1) to (4), LR 8.2.1R (11), LR 8.2.1A R and, where relevant ■ LR 8.2.1R (5), provide assurance to the FCA when required that the responsibilities of the company with or applying for a premium listing of its securities under the listing rules have been met;
- (1A) provide to the FCA any explanation or confirmation in such form and within such time limit as the FCA reasonably requires for the purposes of ensuring that the listing rules are being complied with by a company with or applying for a premium listing of its securities; and
 - (2) guide the company with or applying for a premium listing of its securities in understanding and meeting its responsibilities under the listing rules, the disclosure requirements and the transparency rules.
- 8.3.1A A *sponsor* must, for so long as it provides a *sponsor service*:
 - (1) take such reasonable steps as are sufficient to ensure that any communication or information it provides to the FCA in carrying out the sponsor service is, to the best of its knowledge and belief, accurate and complete in all material respects; and
 - (2) as soon as possible provide to the FCA any information of which it becomes aware that materially affects the accuracy or completeness of information it has previously provided.
- 8.3.1B Where a sponsor provides information to the FCA which is or is based on information it has received from a third party, in assessing whether a sponsor has complied with its obligations in LR 8.3.1AR (1) the FCA will have regard, amongst other things, to whether a sponsor has appropriately used its own knowledge, judgment and expertise to review and challenge the information provided by the third party.
- G 8.3.2 The sponsor will be the main point of contact with the FCA for any matter referred to in ■LR 8.2. The FCA expects to discuss all issues relating to a transaction and any draft or final document directly with the sponsor. However, in appropriate circumstances, the FCA will communicate directly

with the *company* with or applying for a *premium listing* of its *securities*, or its advisers.

8.3.2A G

A *sponsor* remains responsible for complying with LR 8.3 even where a *sponsor* relies on the *company* with or applying for a *premium listing* of its *securities* or a third party when providing an assurance or confirmation to the *FCA*.

Principles for sponsors: due care and skill

8.3.3 R | A sponsor must in relation to a sponsor service act with due care and skill.

Principles for sponsors: duty regarding directors of listed companies

Where, in relation to a sponsor service, a sponsor gives any guidance or advice to a listed company or applicant on the application or interpretation of the listing rules or disclosure requirements and transparency rules, the sponsor must take reasonable steps to satisfy itself that the director or directors of the listed company understand their responsibilities and obligations under the listing rules and disclosure requirements and transparency rules.

Principles for sponsors: relations with the FCA

8.3.5 R A sponsor must at all times (whether in relation to a sponsor service or otherwise):

- (1) deal with the FCA in an open and co-operative way; and
- (2) deal with all enquiries raised by the FCA promptly.
- (3) [deleted]
- 8.3.5A If, in connection with the provision of a *sponsor service*, a *sponsor* becomes aware that it, or a *company* with or applying for a *premium listing* of its *securities* is failing or has failed to comply with its obligations under the *listing rules*, the *disclosure requirements* or the *transparency rules*, the *sponsor* must promptly notify the *FCA*.
- **8.3.5B** A *sponsor* must, in relation to a *sponsor service*, act with honesty and integrity.
- 8.3.6 R
- (1) [deleted]
- (2) [deleted]
- (3) [deleted]

- 8.3.7 G (1) [deleted]
 - (2) [deleted]

Principles for sponsors: identifying and managing conflicts

- G 8.3.7A The purpose of ■ LR 8.3.7B R to ■ LR 8.3.12A G is to ensure that conflicts of interest do not adversely affect:
 - (1) the ability of a *sponsor* to perform its functions properly under this chapter; or
 - (2) market confidence in sponsors.
- 8.3.7B A sponsor must take all reasonable steps to identify conflicts of interest that could adversely affect its ability to perform its functions properly under this chapter.
- 8.3.8 G In identifying conflicts of interest, sponsors should also take into account circumstances that could:
 - (1) create a perception in the market that a sponsor may not be able to perform its functions properly; or
 - (2) compromise the ability of a sponsor to fulfil its obligations to the FCA in relation to the provision of a sponsor service.
- 8.3.9 A sponsor must take all reasonable steps to put in place and maintain effective organisational and administrative arrangements that ensure conflicts of interest do not adversely affect its ability to perform its functions properly under this chapter.
- 8.3.10 G Disclosure of a conflict of interest will not usually be considered to be an effective organisational or administrative arrangement for the purpose of ■ LR 8.3.9 R.
- 8.3.11 If, in relation to a sponsor service, a sponsor is not reasonably satisfied that its organisational and administrative arrangements will ensure that a conflict of interest will not adversely affect its ability to perform its functions properly under this chapter, it must decline or cease to provide the sponsor services.
- G 8.3.12 ■ LR 8.3.11 R recognises that there will be some conflicts of interest that cannot be effectively managed. Providing sponsor services in those cases could adversely affect both a sponsor's ability to perform its functions and market confidence in the *sponsor* regime. If in doubt about whether a conflict can be effectively managed a sponsor should discuss the issue with the FCA before it decides if it can provide a sponsor service.

- - Principles for sponsors: acting for another sponsor
- **8.3.13 G** [deleted]
 - Principles for sponsors: joint sponsors
- 8.3.14 If a *listed company* or *applicant* appoints more than one *sponsor* to provide a *sponsor service* then:
 - (1) the appointment does not relieve either of the appointed *sponsors* of their obligations under LR 8; and
 - (2) the *sponsors* are each responsible for complying with the obligations under \blacksquare LR 8 .
- 8.3.15 If a *listed company* or *applicant* appoints more than one *sponsor* to provide a *sponsor service*, the *FCA* expects the *sponsors* to co-operate with each other in relation to the *sponsor service*, including by establishing arrangements for the sharing of information as appropriate having regard to the *sponsor service*.



8.4 Role of a sponsor: transactions

Application for admission

- 8.4.1
- LR 8.4.2 R to LR 8.4.4 G apply in relation to an application for admission of securities to premium listing if an applicant does not have securities already admitted to premium listing, the conditions in ■ LR 6.1.1R(1), ■ LR 6.1.1R(2), ■ LR 21.2.5R(1), ■ LR 21.2.5R(2), ■ LR 21.6.13R(1) or ■ LR 21.6.13R(2) do not apply and, in connection with the application, the applicant is required to publish a document under article 1(4)(f) or (g) or (5)(e) or (f) of the Prospectus Regulation or is required to submit to the FCA:
 - (1) a prospectus or supplementary prospectus; or
 - (2) [deleted]
 - (3) a summary document under article 1(5)(j) of the *Prospectus* Regulation; or
 - (4) listing particulars or supplementary listing particulars under■ LR 15.3.3 R.
- 8.4.2
- A sponsor must not submit to the FCA an application on behalf of an applicant, in accordance with ■ LR 3, unless it has come to a reasonable opinion, after having made due and careful enquiry, that:
 - (1) the applicant has satisfied all requirements of the listing rules relevant to an application for admission to listing;
 - (2) the applicant has satisfied all applicable requirements set out in the prospectus rules;
 - (3) the *directors* of the *applicant* have established procedures which enable the applicant to comply with the listing rules and the disclosure requirements and transparency rules on an ongoing basis;
 - (4) the *directors* of the *applicant* have established procedures which provide a reasonable basis for them to make proper judgments on an ongoing basis as to the financial position and prospects of the applicant and its group; and
 - (5) the *directors* of the *applicant* have a reasonable basis on which to make the working capital statement which demonstrates that ■ LR 6.7.1R is satisfied.

New applicants: procedure

8.4.3 R

A sponsor must:

- (1) submit a completed Sponsor's Declaration on an Application for Listing to the FCA either:
 - (a) on the day the FCA is to consider the application for approval of the prospectus and prior to the time the prospectus is approved; or
 - (b) at a time agreed with the FCA, if the FCA is not approving the prospectus;
- (2) submit a completed Shareholder Statement or Pricing Statement, as applicable, to the FCA by 9 a.m. on the day the FCA is to consider the application;
- (3) ensure that all matters known to it which, in its reasonable opinion, should be taken into account by the FCA in considering:
 - (a) the application for listing; and
 - (b) whether the *admission* of the *securities* would be detrimental to investors' interests;

have been disclosed with sufficient prominence in the *prospectus* or a document published under article 1(4)(f) or (g) or (5)(e) or (f) of the *Prospectus Regulation* or otherwise in writing to the *FCA*; and

(4) submit a letter to the FCA setting out how the applicant satisfies the criteria in ■LR 2 (Requirements for listing - all securities), ■LR 6 (Additional requirements for premium listing (commercial company)) and, if applicable, ■LR 15 or ■LR 21, no later than when the first draft of the prospectus or listing particulars is submitted (or, if the FCA is not approving a prospectus, at a time to be agreed with the FCA).

[Note: the Sponsor's Declaration on an Application for Listing, the Shareholder Statement and the Pricing Statement forms can be found on the Primary Markets section of the FCA's website.]

8.4.4 G

Depending on the circumstances of the case, a *sponsor* providing services to an *applicant* on an application for *admission to listing* may have to confirm in writing to the *FCA* that the board of the *applicant* has allotted the *securities*.

[Note: see ■ LR 3.3.4 R]

8.4.5 R

- (1) [deleted]
- (2) [deleted]
- (3) [deleted]

8.4.6 R

- (1) [deleted]
 - (a) [deleted]

- (b) [deleted]
- (2) [deleted]

Application for admission: further issues

8.4.7 ■ LR 8.4.8 R to ■ LR 8.4.10 G apply in relation to an application for admission of premium listed securities of an applicant that has securities already premium listed or in circumstances in which ■ LR 6.1.1R(1), ■ LR 6.1.1R(2),

■ LR 21.2.5R(1), ■ LR 21.2.5R(2), ■ LR 21.6.13R(1) or ■ LR 21.6.13R(2) applies.

8.4.8 A sponsor appointed in accordance with ■ LR 8.2.1R must not submit to the FCA an application on behalf of an applicant, in accordance with ■ LR 3 (Listing applications), unless it has come to a reasonable opinion, after having made due and careful enquiry, that:

- (1) the applicant has satisfied all requirements of the listing rules relevant to an application for admission to listing;
- (2) the applicant has satisfied all applicable requirements set out in the prospectus rules; and
- (3) the directors of the applicant have a reasonable basis on which to make the working capital statement:
 - (a) that is, in the case of equity shares, required to be included in the applicant's prospectus or listing particulars and submitted to the FCA in accordance with ■ LR 3.3.2R(2); or
 - (b) that is, in the case of certificates representing shares,
 - (i) included in the applicant's prospectus or listing particulars for the certificates representing shares that are being admitted,
 - (ii) required to be published by the applicant in accordance with ■ LR 21.8.27R(2).

Further issues: procedure

8.4.9 R A sponsor must:

- (1) submit a completed Sponsor's Declaration on an Application for Listing to the FCA either:
 - (a) on the day the FCA is to consider the application for approval of the prospectus and prior to the time the prospectus is approved; or
 - (b) at a time agreed with the FCA if the FCA did not approve the prospectus or or if it is determining whether a document is an equivalent document;
- (2) submit a completed Shareholder Statement or Pricing Statement, as applicable, to the FCA by 9 a.m. on the day the FCA is to consider the application; and
- (3) ensure that all matters known to it which, in its reasonable opinion, should be taken into account by the FCA in considering the

application for *listing* have been disclosed with sufficient prominence in the *prospectus* or a document published under article 1(4)(f) or (g) or (5)(e) or (f) of the Prospectus Regulation or otherwise in writing to the FCA.

[Note: The Sponsor's Declaration on an Application for Listing, the Shareholder Statement and the Pricing Statement forms can be found on the Primary Markets section of the FCA's website.]

8.4.10 G Depending on the circumstances of the case, a sponsor providing services to an applicant on an application for admission to listing may have to confirm in writing to the FCA the number of securities to be allotted or admitted. [**Note:** see ■ LR 3.3.4 R]

Class 1 circulars, refinancing and purchase of own equity shares

8.4.11 R ■ LR 8.4.12 R to ■ LR 8.4.13 R apply in relation to transactions involving an issuer with a premium listing that is required to submit to the FCA for approval:

- (1) a class 1 circular; or
- (2) a circular that proposes a reconstruction or a re-financing which does not constitute a class 1 transaction; or
- (3) a *circular* for the proposed purchase of own *shares*:
 - (a) which does not constitute a class 1 circular; and
 - (b) is required by LR 13.7.1R (2) to include a working capital statement.

8.4.12

A sponsor must not submit to the FCA, on behalf of a listed company, a circular regarding a transaction set out in ■ LR 8.4.11 R for approval, unless the sponsor has come to a reasonable opinion, after having made due and careful enquiry, that:

- (1) the *listed company* has satisfied all requirements of the *listing rules* relevant to the production of a class 1 circular or other circular;
- (2) the transaction will not have an adverse impact on the listed company's ability to comply with the listing rules or the disclosure requirements and transparency rules; and
- (3) the directors of the listed company have a reasonable basis on which to make the working capital statement required by ■ LR 9.5.12 R, ■ LR 13.4.1 R or ■ LR 13.7.1 R.

Circulars: procedure

8.4.13 R A *sponsor* acting on a transaction falling within ■ LR 8.4.11 R must:

(1) submit a completed Sponsor's Declaration for the Production of a Circular to the FCA on the day the circular is to be approved by the FCA and prior to the time the circular is approved;

- (2) submit a completed Pricing Statement, if applicable, to the FCA by 9 a.m on the day the FCA is to consider the application; and
- (3) ensure that all matters known to it which, in its reasonable opinion, should be taken into account by the FCA in considering the transaction have been disclosed with sufficient prominence in the documentation or otherwise in writing to the FCA.

[Note: The Sponsor's Declaration for the Production of a Circular and the Pricing Statement forms can be found on the Primary Markets section of the FCA's website.]

Applying for transfer between listing categories

8.4.14

In relation to a proposed transfer under ■ LR 5.4A, if a sponsor is appointed in accordance with ■ LR 8.2.1A R, it must:

- (1) submit a letter to the FCA setting out how the issuer satisfies each listing rule requirement relevant to the category of listing to which it wishes to transfer, by no later than when the first draft of the circular or announcement required under ■ LR 5.4A is submitted;
- (2) submit a completed Sponsor's Declaration for a Transfer of Listing to the FCA for the proposed transfer on the day the circular or announcement is to be approved by the FCA and before it is approved; and
- (3) ensure that all matters known to it which, in its reasonable opinion, should be taken into account by the FCA in considering the transfer between *listing* categories have been disclosed with sufficient prominence in the *circular* or announcement referred to in ■ LR 5.4A or otherwise in writing to the FCA.

[Note: The Sponsor's Declaration for a Transfer of Listing can be found on the Primary Markets section of the FCA website.]

8.4.15 R

A sponsor must not submit to the FCA on behalf of an issuer a final circular or announcement for approval or a Sponsor's Declaration for a Transfer of Listing, unless it has come to a reasonable opinion, after having made due and careful enquiry, that:

- (1) the issuer satisfies all eligibility requirements of the listing rules that are relevant to the new category to which it is seeking to transfer;
- (2) the issuer has satisfied all requirements relevant to the production of the *circular* required under ■ LR 5.4A.4 R or the announcement required under ■ LR 5.4A.5 R (whichever is relevant);
- (3) the *directors* of the *issuer* have established procedures which enable the issuer to comply with the listing rules, the disclosure requirements and the transparency rules on an ongoing basis;
- (4) the directors of the issuer have established procedures which provide a reasonable basis for them to make proper judgments on an ongoing basis as to the financial position and prospects of the issuer and its group; and

- (5) the directors of the issuer have a reasonable basis on which to make the working capital statement (if any) required in connection with the transfer.
- 8.4.16 ■ LR 8.4.15R (3), ■ LR 8.4.15R (4) and ■ LR 8.4.15R (5) do not apply in relation to an issuer that was required to meet these requirements under its existing listing category.

Reverse takeovers

8.4.17 R A sponsor acting on a reverse takeover where the issuer decides to make a disclosure announcement under ■ LR 5.6.15 G must:

- (1) submit to the FCA under LR 5.6.17 R a completed Sponsor's Declaration for a Reverse Takeover Announcement;
- (2) not submit to the FCA the Sponsor's Declaration for a Reverse Takeover Announcement unless it has come to a reasonable opinion, after having made due and careful enquiry, that it is reasonable for the issuer to provide the declarations described in ■LR 5.6.15 G (3) and ■ LR 5.6.15 G (4); and
- (3) ensure that all matters known to it which, in its reasonable opinion, should be taken into account by the FCA in considering a proposed disclosure announcement under ■ LR 5.6.15 G have been disclosed with sufficient prominence in the announcement or otherwise in writing to the FCA.

[Note: The Sponsor's Declaration for a Reverse Takeover Announcement can be found on the Primary Markets section of the FCA website.]



8.5 Responsibilities of listed companies

Notifications to FCA

- 8.5.1 A listed company or applicant must ensure that the FCA is informed promptly of the name and contact details of any sponsor appointed in accordance with the *listing rules* (either by the *listed company* or applicant or by the sponsor itself).
- 8.5.2 R (1) A listed company or applicant must notify the FCA in writing immediately of the resignation or dismissal of any sponsor that it had appointed.
 - (2) In the case of a dismissal, the reasons for the dismissal must be included in the notification.
 - (3) The notification must be copied to the sponsor.

Listed company appoints more than one sponsor

- 8.5.3 R Where a listed company or applicant appoints more than one sponsor to provide a sponsor service, the company must:
 - (1) ensure that one *sponsor* takes responsibility for contact with the FCA in respect of administrative arrangements for the sponsor service; and
 - (2) inform the FCA promptly, in writing, of the name and contact details of the sponsor taking responsibility under (1).
- 8.5.4 R [deleted]
- G 8.5.5 [deleted]

Cooperation with sponsors

8.5.6 In relation to the provision of a sponsor service, a company with or applying for a premium listing of its securities must cooperate with its sponsor by providing the *sponsor* with all information reasonably requested by the sponsor for the purpose of carrying out the sponsor service in accordance with ■ LR 8.



8.6 Criteria for approval as a sponsor

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List of sponsors

8.6.1 G The *FCA* will maintain a *list of sponsors* on its website.

Application for approval as a sponsor

A person wanting to provide sponsor services, and to be included on the list of sponsors, must apply to the FCA for approval as a sponsor by submitting the following to the Primary Market Specialist Supervision Team at the FCA's address:

- (1) a completed Sponsor Firm Application Form;
- (2) [deleted]
- (3) the application fee set out in FEES 3; and
- (4) details of any matter in the past 5 years that would have been notifiable to the *FCA* pursuant to ■LR 8.7.8R(2), (3), (4) or (5), had the *person* been approved as a *sponsor*.

[Note: The Sponsor's Firm Application Form can be found on the Primary Markets section of the FCA's website.]

8.6.3 R A person wanting to provide sponsor services and be included on the list of sponsors must also submit:

- (1) all additional documents, explanations and information as required by the FCA; and
- (2) verification of any information in such a manner as the FCA may specify.
- **8.6.4 G** When considering an application for approval as a *sponsor* the *FCA* may:
 - (1) carry out any enquiries and request any further information which it considers appropriate, including consulting other regulators;
 - (2) request that the applicant or its specified representative answer questions and explain any matter the FCA considers relevant to the application; and

- (3) take into account any information which it considers appropriate in relation to the application.
- (4) [deleted]

[Note: The decision-making procedures that the FCA will follow when itconsiders whether to refuse an application for approval as a sponsor are set out in *DEPP*.]

Criteria for approval as a sponsor

- 8.6.5 The FCA will approve a person as a sponsor only if it is satisfied that the person:
 - (1) is an authorised person or a member of a designated professional
 - (2) is competent to provide sponsor services in accordance with LR 8; and
 - (3) has appropriate systems and controls in place to carry out its role as a sponsor in accordance with ■ LR 8.
- 8.6.5A R The FCA may impose restrictions or limitations on the services a sponsor can provide at the time of granting a sponsor's approval.
- 8.6.5AA G In assessing whether a person wanting to provide sponsor services satisfies ■ LR 8.6.5R(2), the FCA will consider a variety of factors, including any matters notified to it pursuant to ■ LR 8.6.2R(4).
- G 8.6.5B Situations when the FCA may impose restrictions or limitations on the services a sponsor can provide include (but are not limited to) where it appears to the FCA that:
 - (1) the employees of the person applying to be a sponsor whom it is proposed will perform sponsor services have no or limited relevant experience and expertise of the kind described in ■ LR 8.6.7R(1) in relation to certain types of *sponsor services* or in relation to certain types of company; or
 - (2) the person applying to be a sponsor does not have systems and controls in place which are appropriate for the nature of the *sponsor* services which the person applying to be a sponsor proposes to undertake.

[Note: A statutory notice may be required under section 88 of the Act. Where this is the case, the procedure for giving a statutory notice is set out in DEPP.]

G 8.6.5C Where a person wishes to apply for approval as a sponsor to provide a limited range of sponsor services, it may do so on the basis that the FCA will impose a limitation or restriction on its approval (in accordance with section 88 of the Act). In such circumstances, the FCA will assess whether the person satisfies ■ LR 8.6.5R (2) and ■ LR 8.6.5R (3) taking into consideration the *sponsor* services to which the approval, as formally limited or restricted by the FCA, will relate.

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Continuing obligations

- **8.6.6** R | A *sponsor* must comply, at all times, with the criteria set out in LR 8.6.5 R.

Competence of a sponsor

8.6.7 R A sponsor, or a person applying for approval as a sponsor, will not satisfy LR 8.6.5R (2) unless it has:

- (1) a sufficient amount of relevant experience and expertise, demonstrated by having:
 - (a) submitted a sponsor declaration to the FCA:
 - (i) for a *person* applying for approval as a *sponsor*, within 5 years of the date of its application; and
 - (ii) for a sponsor, within the previous 5 years; or
 - (b) provided sufficient relevant corporate finance advisory services within the previous 5 years to *persons*:
 - (i) with securities admitted to trading on, or applying for admission of securities to trading on, a *UK RIE* or a market established under the rules of a *UK RIE*; and
 - (ii) each having an aggregate market value or expected aggregate market value of at least the amount specified in
 LR 2.2.7R(1)(a) or, where the sponsor or person applying for approval as a sponsor is doing so on the basis of providing sponsor services to closed-ended investment funds only,
 LR 2.2.7R(1A),

at the time such services were provided; and

- (2) a sufficient number of *employees* with the skills and knowledge necessary for it to:
 - (a) provide sponsor services in accordance with LR 8.3;
 - (b) understand:
 - (i) the rules and guidance directly relevant to sponsor services;
 - (ii) the procedural requirements and processes of the FCA;
 - (iii) the due diligence process required in order to provide sponsor services in accordance with ■ LR 8.3 and ■ LR 8.4;
 - (iv) the responsibilities and obligations of a sponsor in ■LR 8; and
 - (v) specialist industry sectors and/or certain types of company, if relevant to the sponsor services it provides or intends to provide; and
 - (c) be able to comply with the key contact requirements in LR 8.6.19 R.

- 8.6.7A To determine whether a sponsor, or a person applying for approval as a sponsor, satisfies ■ LR 8.6.7R (1)(a), the FCA may consider whether any of the sponsor's or person's employees have had material involvement in the provision of sponsor services that have required the submission of a sponsor declaration within the previous 5 years.
- 8.6.7AA G For the purposes of ■LR 8.6.7R(1)(a), any declaration or confirmation given by a sponsor to the FCA that is not a sponsor declaration will not be accepted to demonstrate relevant experience and expertise.
- 8.6.7AB G To determine whether a sponsor, or a person applying for approval as a sponsor, satisfies ■ LR 8.6.7R(1)(b), the FCA may consider a variety of factors, including:
 - (1) the cumulative body of its experience and expertise providing relevant corporate finance advisory services, including any sponsor services provided where no sponsor declaration has been required;
 - (2) the range of skills and knowledge evidenced through its provision of relevant corporate finance advisory services, including:
 - (a) advising on the rules and guidance issued by a regulator or exchange;
 - (b) adhering to the procedural requirements and processes of a regulator or exchange; and
 - (c) undertaking due diligence to:
 - (i) support assurances or information delivered to a regulator or exchange; and
 - (ii) verify public statements made by an issuer; and
 - (3) the extent of the *sponsor services* intended to be provided.
- G 8.6.7B In exceptional circumstances, the FCA may consider dispensing with, or modifying, the requirement in ■ LR 8.6.7R (1) in accordance with ■ LR 1.2.1 R.
- 8.6.7C G In assessing whether a sponsor, or a person applying for approval as a sponsor, satisfies ■ LR 8.6.7R, the FCA will consider a variety of factors, including:
 - (1) the nature, scale and complexity of its business;
 - (2) the diversity of its operations;
 - (3) the volume and size of transactions it undertakes:
 - (4) the volume and size of transactions it anticipates undertaking in the following year; and
 - (5) the degree of risk associated with the transactions it undertakes or anticipates undertaking in the following year.

8.6.7CA G To determine whether a *sponsor*, or a *person* applying for approval as a *sponsor*, satisfies ■LR 8.6.7R(1)(b), the *FCA* may consider whether any of the *sponsor's* or *person's* employees have, within the previous 5 years, had material involvement in the provision of corporate finance advisory services to *persons* with or applying for admission of securities to a *UK RIE* and each having an aggregate market value or expected aggregate market value of at least the amount specified in ■LR 2.2.7R(1)(a) or, where the *sponsor* or *person* applying for approval as a *sponsor* is doing so on the basis of providing

sponsor services to closed-ended investment funds only, ■ LR 2.2.7R(1A), at the

- 8.6.7D G Notwithstanding LR 8.6.7C G, when considering whether a *sponsor* satisfies LR 8.6.7R (2)(c) the *FCA* expects a *sponsor* to have no less than two *employees* who are able to satisfy the key contact requirements in LR 8.6.19R (2).
- 8.6.8 G (1) [deleted]
 - (2) [deleted]
 - (3) [deleted]
- 8.6.9 G (1) [deleted]
 - (2) [deleted]
 - (a) [deleted]

time such services were provided.

- (b) [deleted]
- (3) [deleted]
- **8.6.9A G** [deleted]
- In assessing whether a *sponsor* or a *person* applying for approval as a *sponsor* can demonstrate it is competent in the areas required under
 ■LR 8.6.7R (2), the *FCA* may also take into account, where relevant, the guidance or advice on the *listing rules* or *disclosure requirements* and *transparency rules* the sponsor or *person* has given in circumstances other than in providing *sponsor services*.
- 8.6.10 R [deleted]
- **8.6.11 G** [deleted]

Systems and controls: general

8.6.12 R A sponsor or a person applying for approval as a sponsor will not satisfy LR 8.6.5R (3) unless it has in place:

- (1) clear and effective reporting lines for the provision of sponsor services (including clear and effective management responsibilities);
- (1A) effective systems and controls which require employees with management responsibilities for the provision of sponsor services to understand and apply the requirements of ■ LR 8;
 - (2) effective systems and controls for the appropriate supervision of employees engaged in the provision of sponsor services by the sponsor;
 - (3) effective systems and controls for compliance with all applicable listing rules at all times, including when performing sponsor services;
 - (4) [deleted]
 - (5) [deleted]
 - (6) effective systems and controls which require appropriate staffing arrangements for providing each sponsor service in line with the principles for sponsors in ■ LR 8.3;
 - (7) effective systems and controls for employees engaged in the provision of sponsor services to receive appropriate guidance and training to provide each sponsor service in line with the principles for sponsors in ■ LR 8.3;
 - (8) effective systems and controls to identify and manage conflicts of interest;
 - (9) effective systems and controls for compliance with each of the requirements in ■ LR 8.6.7R (2)(b); and
- (10) systems and controls which comply with the requirements of ■ LR 8.6.16A R (Record management).

8.6.13

When considering a sponsor's ability to comply with ■ LR 8.6.12 R, the FCA will consider a variety of factors, including:

- (1) the nature, scale and complexity of its business;
- (2) the diversity of its operations;
- (3) the volume and size of the transactions it undertakes;
- (4) the volume and size of the transactions it anticipates undertaking in the following year; and
- (5) the degree of risk associated with the transactions it undertakes or anticipates undertaking in the following year.

Systems and controls: conflicts of interest

8.6.13A

A sponsor will generally be regarded as having appropriate systems and controls for identifying and managing conflicts if it has in place effective policies and procedures:

- (1) to ensure that decisions taken on managing conflicts of interest are taken by appropriately senior staff and on a timely basis;
- (2) to monitor whether arrangements put in place to manage conflicts are effective; and
- (3) to ensure that individuals within the *sponsor* are appropriately trained to enable them to identify, escalate and manage conflicts of interest.
- (4) [deleted]
- 8.6.13B G The policies and procedures referred to in ■LR 8.6.13A G are distinct from the actual organisational and administrative arrangements that a *sponsor* is required to put in place and maintain under ■LR 8.3.9 R to manage specific conflicts.
- **8.6.14 G** [deleted]
- 8.6.15 R [deleted]
- **8.6.16 G** [deleted]
 - (1) [deleted]
 - (2) [deleted]
 - (3) [deleted]
 - (a) [deleted]
 - (b) [deleted]
 - (c) [deleted]
 - (4) [deleted]

Systems and controls: record management

8.6.16A R

A *sponsor* must have effective arrangements to create and retain for six years accessible records which are sufficient to be capable of demonstrating that it has provided *sponsor services* and otherwise complied with its obligations under LR 8 including:

- (1) where a declaration is to be submitted to the FCA:
 - (a) under LR 8.4.3R (1), LR 8.4.9R (1), LR 8.4.13R (1), LR 8.4.14R (2) or LR 8.4.17 R; or
 - (b) pursuant to an appointment under LR 8.2.1R (5);the basis of each declaration given;
- (2) where any opinion, assurance or confirmation is provided by a sponsor to the FCA or a company with or applying for a premium

listing in relation to a sponsor service, the basis of that opinion, assurance or confirmation;

- (3) where a sponsor provides guidance to a company with or applying for a premium listing pursuant to ■LR 8.2.2 R, ■LR 8.2.3 R or ■ LR 8.3.1R (2), the basis upon which the guidance is given and upon which any judgments or opinions underlying the guidance have been made or given; and
- (4) the steps taken to comply with its obligations under ■LR 8.3.7B R, ■ LR 8.3.9 R , ■ LR 8.3.11 R and ■ LR 8.6.6 R.

8.6.16B G Records should:

- (1) be capable of timely retrieval; and
- (2) include material communications which relate to the provision of sponsor services, including any advice or guidance given to a company with or applying for a premium listing in relation to their responsibilities under the listing rules, the disclosure requirements and the transparency rules.
- 8.6.16C In considering whether a *sponsor* has satisfied the requirements regarding sufficiency of records in ■ LR 8.6.16A R, the FCA will consider whether the records would enable a person with general knowledge of the sponsor regime but no specific knowledge of the actual sponsor service undertaken to understand and verify the basis upon which material judgments have been made throughout the provision of the sponsor service.
- 8.6.17 R [deleted]
- 8.6.18 R [deleted]

Key contact

- 8.6.19 R For each sponsor service requiring the submission of a document to the FCA or contact with the FCA, a sponsor must:
 - (1) at the time of submission or on first making contact with the FCAnotify the FCAof the name and contact details of a key contact within the sponsor for that matter; and
 - (2) ensure that its keycontact:
 - (a) has sufficient knowledge about the *listed company* or applicant and the proposed matterto be able to answer queries from the FCA about it;
 - (b) is available to answer queries from the FCA on any business day between 7am and 6pm;
 - (c) is authorised to make representations to the FCA for and on behalf of the sponsor;

- (d) possesses technical knowledge of *rules, guidance* and *ESMA* publications directly relevant to the *sponsor service*; and
- (e) understands the responsibilities and obligations of the *sponsor* under LR 8 in relation to the *sponsor service*.

8.6.20 G [deleted]



8.7 **Supervision of sponsors**

8.7.1 The FCA expects to have an open, co-operative and constructive relationship with a sponsor to enable it to have a broad picture of the sponsor's activities and its ability to satisfy the criteria for approval as a sponsor as set out in ■ LR 8.6.5 R.

Requirement to provide information

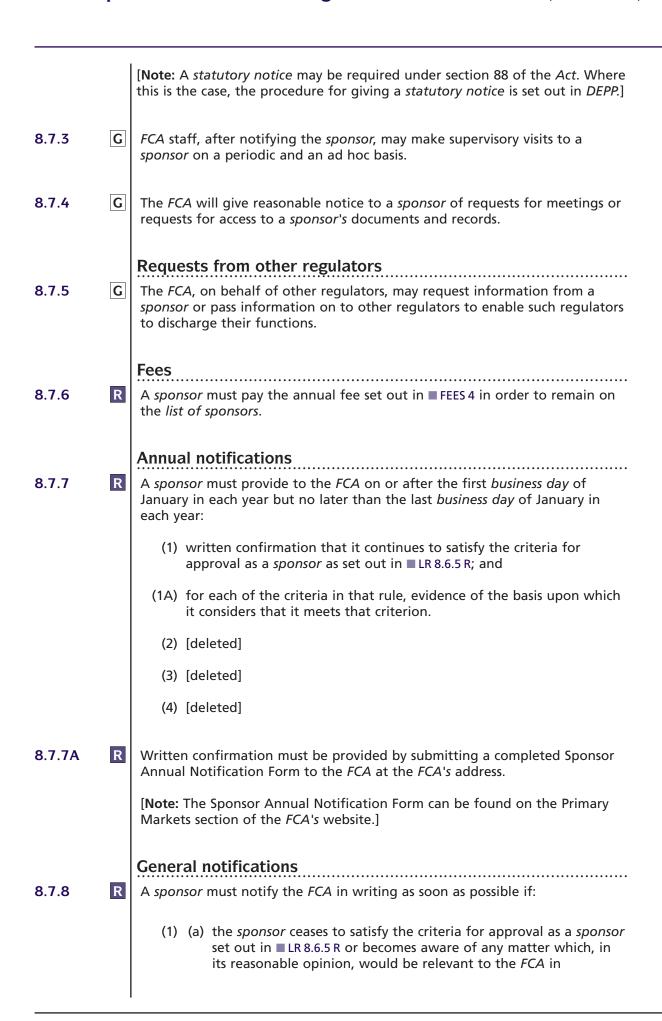
8.7.1A R

- (1) The FCA may by notice in writing given to a sponsor require it to provide specified documents or specified information to the FCA.
- (2) The sponsor must as soon as practicable provide to the FCA any documents or information that it has been required to provide under (1).
- (3) This rule applies only to documents or information reasonably required by the FCA in connection with the performance of its functions in relation to a sponsor or a company that has appointed a sponsor.

Supervisory tools

8.7.2 G The FCA uses a variety of tools to monitor whether a sponsor:

- (1) continues to satisfy the criteria for approval as a *sponsor* as set out in ■ LR 8.6.5 R; and
- (2) remains in compliance with all applicable *listing rules*.
- 8.7.2A R The FCA may impose restrictions or limitations on the services a sponsor can provide at any time following the grant of a sponsor's approval.
- 8.7.2B G Situations when the FCA may impose restrictions or limitations on the services a sponsor can provide include (but are not limited to) where it appears to the FCA that:
 - (1) the sponsor has no or limited relevant experience and expertise of providing certain types of sponsor services or of providing sponsor services to certain types of company; or
 - (2) the sponsor does not have systems and controls in place which are appropriate for the nature of the sponsor services which the sponsor is undertaking or proposing to undertake.



- considering whether the *sponsor* continues to comply with ■ LR 8.6.6 R; or
- (b) the *sponsor* becomes aware of any fact or circumstance relating to the sponsor or any of its employees engaged in the provision of sponsor services by the sponsor which, in its reasonable opinion, would be likely to adversely affect market confidence in sponsors; or
- (2) the sponsor, or any of its employees engaged in the provision of sponsor services by the sponsor, are:
 - (a) convicted of any offence involving fraud, theft or other dishonesty; or
 - (b) the subject of a bankruptcy proceeding, a receiving order or an administration order; or
- (3) any of its employees engaged in the provision of sponsor services by the sponsor are disqualified by a court from acting as a director of a company or from acting in a management capacity or conducting the affairs of any company; or
- (4) the sponsor, or any of its employees engaged in the provision of sponsor services by the sponsor, are subject to any public criticism, regulatory intervention or disciplinary action:
 - (a) by the FCA; or
 - (b) by any designated professional body; or
 - (c) by any body that is comparable to the FCA or a designated professional body; or
 - (d) under any comparable legislation in any jurisdiction outside the United Kingdom; or
- (5) the sponsor resigns or is dismissed by a listed company or applicant, giving details of any relevant facts or circumstances;
- (6) the sponsor changes its name; or
- (7) [deleted]
- (8) a listed company or applicant denies the sponsor access to documents or information that have been the subject of a reasonable request by the sponsor; or
- (9) it identifies or otherwise becomes aware of any material deficiency in the sponsor's systems and controls; or
- (10) there is intended to be a change of control of the *sponsor*, any restructuring of the sponsor's group, or a re-organisation of or a substantial change to the directors, partners or employees engaged in the provision of sponsor services by the sponsor, or
- (11) there is expected to be a change in the financial position of the sponsor or any of its group companies that would be likely to adversely affect the sponsor's ability to perform sponsor services or otherwise comply with ■ LR 8.

8.7.8A Where a *sponsor* is of the opinion that notwithstanding the circumstances giving rise to a notification obligation under ■ LR 8.7.8 R, it continues to satisfy the ongoing criteria for approval as a sponsor in accordance with ■ LR 8.6.6 R, it must include in its notification to the FCA a statement to that effect and the basis for its opinion. 8.7.9 G General notifications may be made in the first instance by telephone, but must be confirmed promptly in writing. G 8.7.10 Written notifications should be sent to the Primary Market Specialist Supervision Team at the FCA's address. 8.7.11 R [deleted] 8.7.12 R [deleted] R 8.7.13 [deleted] 8.7.14 R [deleted] G 8.7.15 [deleted] Non-delegation of sponsor functions 8.7.16 R A sponsor must not delegate any of its functions as such, or permit another person to perform those functions, R 8.7.17 (1) [deleted] (2) [deleted] 8.7.18 R [deleted] R 8.7.19 [deleted] Discipline of sponsors G 8.7.20 EG sets out the FCA's policy on when and how it will use its disciplinary powers, including in relation to a sponsor. A statutory notice may be required under section 88B of the Act. Where this is the case, the procedure for giving a statutory notice is set out in DEPP. Cancellation of a sponsor's approval at the sponsor's request 8.7.21 G A sponsor that intends to request the FCA to cancel its approval as a sponsor should comply with ■ LR 8.7.22 R.

- 8.7.21A Examples of when a sponsor should submit a cancellation request pursuant to ■ LR 8.7.22 R include, but are not limited to:
 - (1) situations where the *sponsor* ceases to satisfy the ongoing criteria for approval as a sponsor in accordance with ■ LR 8.6.6 R and, following a notification made under ■ LR 8.7.8 R, there are no ongoing discussions with the FCA which could lead to the conclusion that the sponsor remains eligible; or
 - (2) where there is a change of control of the *sponsor* or any restructuring of the sponsor's group that will result in sponsor services being provided by a different person, in which case the person that is intended to provide the sponsor services should apply for approval as a sponsor under ■ LR 8.6 before it provides any sponsor services.
- 8.7.22 A request by a sponsor for its approval as a sponsor to be cancelled must be in writing and must include:
 - (1) the sponsor's name;
 - (2) a clear explanation of the background and reasons for the request;
 - (3) the date on which the *sponsor* requests the cancellation to take effect:
 - (4) a signed confirmation that the sponsor will not provide any sponsor services as of the date the request is submitted to the FCA; and
 - (5) the name and contact details of the *person* at the *sponsor* with whom the FCA should liaise with in relation to the request.
- 8.7.23 G A sponsor may withdraw its request at any time before the cancellation takes effect. The withdrawal request should initially be made by telephone and then confirmed in writing as soon as possible, with an explanation of the reasons for the withdrawal.
- 8.7.24 G (1) [deleted]
 - (2) [deleted]
 - Suspension of a sponsor's approval at the sponsor's request
- 8.7.25 A request by a sponsor for its approval as a sponsor to be suspended must be in writing and must include:
 - (1) the sponsor's name;
 - (2) a clear explanation of the background and reasons for the request;
 - (3) the date on which the sponsor requests the suspension to take effect;
 - (4) a signed confirmation that the sponsor will not provide any sponsor services as of the date the request is submitted to the FCA; and

- (5) the name and contact details of the *person* at the *sponsor* with whom the *FCA* should liaise with in relation to the request.
- 8.7.26 G A *sponsor* may withdraw its request at any time before the suspension takes effect. The withdrawal request should initially be made by telephone and then confirmed in writing as soon as possible, with an explanation of the reasons for the withdrawal.
- 8.7.26A G A sponsor may wish to consider submitting a suspension request under LR 8.7.25 R where the sponsor:
 - (1) ceases to satisfy the ongoing criteria for approval as a *sponsor* in accordance with LR 8.6.6 R;
 - (2) has notified the FCA in accordance with LR 8.7.8 R;
 - (3) is having ongoing discussions with the FCA regarding remedial action; and
 - (4) is undertaking remedial action which may result in the *sponsor* being able to satisfy the ongoing criteria for approval in accordance with LR 8.6.6 R.

Sponsors: advancing the FCA's operational objectives

8.7.27 G The FCA may impose restrictions or limitations on the services a sponsor can provide or suspend a sponsor's approval under section 88E of the Act if the FCA considers it desirable to do so in order to advance one or more of its operational objectives.

[Note: A statutory notice may be required under section 88F of the Act. Where this is the case, the procedure for giving a statutory notice is set out in DEPP.]

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