General Provisions

Schedule 1 Record keeping requirements

Sch 1.1 G [deleted]

Sch 1.2 G

The aim of the *guidance* in the following table is to give the reader a quick overall view of the relevant record keeping requirements.

Sch 1.3 G

It is not a complete statement of those requirements and should not be relied on as if it were.

Sch 1.4 G

Handbook reference	Subject of record	Contents of record	When record must be made	Retention period
GEN TP 4, row 4G	An election to comply early with the Insurance Distribution Directive (IDD)	The election and the new and re- placed provi- sions to which that election relates	In accordance with the firm's general record keeping ob- ligations	In accordance with the firm's general record keeping ob- ligations